

UNION COLLEGE HUMAN SUBJECTS REVIEW COMMITTEE

APPLICATION TO ENGAGE IN RESEARCH INVOLVING HUMAN SUBJECTS

Please type your responses in the fields provided. The fields will expand if more space is needed. When completed, please **email to Catherine Walker**, Chair of the Human Subjects Review Committee (walkerc@union.edu).

1. Name of student researcher (if applicable):
Email address:
Major:

2. Name of faculty researcher or sponsor:
Office location:
Email address:
Department:
Please indicate the name of the student or faculty researcher(s) who have completed CITI training. If none of the researchers have completed CITI training, please follow instructions here

3. Title of project:

4. Is this research funded?
If yes, by whom?

5. Approximate number of participants:
Approximate age range of participants:
Other important characteristics of participants (e.g., prisoners, minors, participants in poor mental or physical health, etc.):

6. Where will the data be collected?

7. If data will be collected at a location other than Union College's campus, identify how you secured permission from the appropriate individuals at the other location(s). Include this individual's name and contact information.

8. How will participants be sampled, recruited, or otherwise enlisted?

9. What rewards, payment, or other credit will be provided for participation, if any?

10. How will the anonymity of participants and/or the confidentiality of the data be ensured?

For the following items, indicate YES or NO. If the answer is YES, please explain.

11. Is it reasonably possible that any of the participants will be placed at risk with regard to physical pain or discomfort, psychological stress or discomfort, or social injury (e.g., diminished reputation or damaged social or personal relationships)?
12. Will information that might affect participants' willingness to participate be withheld from them prior to securing informed consent to take part in the research?
13. Will there be any coercion or penalties that might negate a participant's freedom to refuse to participate in the study or withdraw from participation?
14. Will any of the researchers who will be conducting the study be placed at risk with regard to physical or psychological pain, discomfort, or harm?
15. Will any deception be involved? If so, explain the nature of the deception, the need for the deception, and how risks from that deception will be mitigated.
16. Will topics or questions about depression or about thoughts of or attempts to engage in of self-injury or suicide be included?

For the following items, indicate YES or NO. If the answer is NO, please explain.

17. Will all promises and commitments made to the participants regarding their participation be duly honored by the researcher?
18. Will it be made clear from the onset of the study that participants are free to withdraw from the study at any time?
19. Immediately following their participation, will all participants be provided with a complete explanation (debriefing) of the nature of the study so as to eliminate any possible misconceptions about its purpose and to eliminate any stress or discomfort experienced by participants?
20. If payment is offered, immediately following their participation, will all participants be provided with payment as promised (e.g., credit for course, gift certificate, etc.)?
21. The United States Government, via [45CFR46.116](#), states that informed consent must be obtained from participants unless, among other criteria, it is not practicable to do so.

If you *do* plan to obtain informed consent, please indicate how, whether it be a paper-and-pencil informed-consent form, a clickable button on a Website, or via other documentable means:

If you *do not* plan to obtain informed consent, please explain how your study meets each of the four criteria for waiving this requirement as set forth by 45CFR46.116(e). *You cannot simply state that you don't think informed consent is important or that the study is brief or anonymous. You must explain how your study qualifies for a waiver according to 45CFR46.116(e).*

